



MACON
MUNICIPAL
UTILITIES

Bid Packet
2105 Kellogg Avenue
Hay Baling
Bids Due:
Friday, July 28, 2023
by 3:00 pm CST

Macon Municipal Utilities (MMU) is requesting bids for the baling of the hay crop at 2105 Kellogg Avenue. This consists of about 13 acres of hay ground that lays around the MMU substation on the west side of Kellogg Avenue. This contract would be for the 2023 year and bidder could cut once or twice if conditions allowed enough growth. The contractor shall receive 2/3 of total bales and pay MMU for the remaining 1/3 of the bales at the bid price per bale.

Successful bidder is requested to carry insurance coverage for the duration of the project in the following amounts. Lower coverages may be accepted.

- **\$1,000,000 Liability**
- **\$2,000,000 Aggregate**
- **\$5,000 Medical**

The successful bidder will be required to provide a certificate of insurance listing Macon Municipal Utilities as additional insured, and sign a hold-harmless agreement. Each bidder must inform himself fully of the conditions relating to the composition of the project and the employment of labor thereon. Failure to do so will not relieve the successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions of this project.

Submission of bid confirms bidder agrees that they understand, and agree to abide by all terms and conditions, responsibilities and specifications of the project. Bidder will be presumed to have inspected the site and to be thoroughly familiar with the project requirements. The failure or omission to do so, shall in no way relieve any bidder from any obligation in respect to his bid.

The Macon Municipal Utilities reserves the right to accept or reject all bids.

PROJECT SPECIFICATIONS

The bid should include all baling procedures and the removal of the baled product. The bid presented should be for the price per bale. The size and approximate weight of the bales should be included. Hay bales can be lined in rows along the gravel drive south of the substation while waiting for removal from the site.

The hay bale and payment process are as follows:

- Within two (2) business days of hay crop baling completion, the successful bidder shall contact Matt Meisner to receive a count confirmation for payment. No hay may be removed until count confirmation is made, and actual bale weight established.
- Hay bales will be moved out of the field within fifteen days of the count confirmation.
- Successful bidder will make payment to MMU within thirty (30) days of count confirmation, provided the bales are removed on time.

To view the properties, interested bidders should contact Matt Meisner at (660) 676-6168 to set up an appointment. The successful bidder shall be required to obtain liability insurance, listing the City of Macon as an "Additional Insured", and sign a hold harmless agreement.

Bids are due Friday, July 28, 2023 by 3:00 pm and shall be mailed or hand delivered to Macon Municipal Utilities, PO Box 569, 106 West Bourke Street, Macon, MO 63552.

Please place bids in a sealed envelope marked "Hay Bids".

MMU Hay Baling, 2105 Kellogg Avenue, Macon, MO 63552

Bid Tab:

Price per bale \$ _____

Bale size and anticipated weight _____

The contractor shall, before any work is accepted by Macon Municipal Utilities, remove from the job site all litter and trash of any kind, and shall leave the area in good condition and ready for its use.

Contractor: _____

Address: _____

Phone Number: _____

Email Address: _____