

THE MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS

September 17, 2018

The regular meeting of the Board of Public Works was held on Monday, September 17, 2018 at 4:00 p.m. in the City Council Chambers. Those in attendance were President Tim Watts, Vice President John Neer, Board Member Jerry Chezum, Board Member J.D. King, Assistant General Manager Scott Lucas, General Manager Stephanie Wilson and David Ausmus with McClure Engineering of Macon.

President Tim Watts called the meeting to order at 4:00 p.m. Vice President John Neer made a motion, seconded by Board Member Jerry Chezum, to approve the minutes from the August 20, 2018 meeting. The motion carried with four votes for and none against.

First item on the agenda was the monthly review of financials for August 2018. All funds are doing well year-to-date. Ms. Wilson also shared information on Certificates of Deposits due to mature on October 1, 2018 and recommending investments for the electric and natural gas funds. All members of the Board agreed with the recommendations.

Next item on the agenda was for the approval of bids for fixed asset replacements. Due to timing, some items to be ordered and received in 2018 and others are to be ordered in 2018 with delivery in 2019/2020. Assistant General Manager Scott Lucas gathered information for these purchases. After the presentation of the information, the following votes were recorded. Vice President John Neer made a motion, seconded by Board Member JD King, to purchase an additional vacuum excavator, a walk behind trencher, and a compact loader to be used in back yards from Ditch Witch for a bundled price of \$85,000 for delivery in 2018. The motion carried with four votes for and none against. Regarding an indoor and outdoor forklift, Board Member J.D. King made the motion, seconded by President Tim Watts, to accept the bid from Fork Lifts of Quincy for \$60,161 to be delivered in 2019. The motion carried with four votes for and none against. The final item was a request for a replacement of a 2005 Aerial Bucket Truck. There is such a delay on receiving a complete bucket truck due to first purchasing the cab and chassis, then sending it on for the installation of the aerial bucket on the truck that the order needs to be placed in 2018 for delivery in 2020. Vice President John Neer made the motion, seconded by President Tim Watts, to proceed with ordering the cab and chassis from Midway Freightliner for \$75,672 for a May 2019 delivery and to proceed with the replacement of a Versa lift unit to be available in 2020. The motion carried with four votes for and none against.

Next item on the agenda was an approval of bid for replacement of the North Bles Lift Station. President Tim Watts made the motion, seconded by Board Member J.D. King, to accept the bid in the amount of \$29,270 from Missouri Machinery & Engineering. The motion carried with four votes for and none against.

Next item on the agenda was for approval of MMU's Loss Control Policy which is to be updated every three years as required by our property and liability risk management provider, Missouri Intergovernmental Risk Management Association. Vice President John Neer made a motion, seconded by Board Member J.D. King, to approve General Manager Stephanie Wilson and President Tim Watt's signatures on the document to be re-adopted. The motion carried with four votes for and none against.

General Manager Stephanie Wilson then reported on additional operational updates to the Board which consisted of progress related to the Automated Meter Infrastructure metering installations, that Jessica Cross will begin duties as the new Billing Clerk on October 1, 2018, and work is progressing with Toth & Associates on the electric and water rate study.

Assistant General Manager Scott Lucas's updates noted operations at the Macon and Audrain Energy Centers. He also reported the electric distribution crew has been working on the AMI metering project and began the overhead to underground project between Baird and Weller streets. Underground Facilities crew has completed the Union Street water main replacement project, with concrete repairs and dress up work to be completed by the crew. The department has also completed the quarterly cathodic checks and made the required survey on the gas line between Macon and Moberly.

Under Manager Roger Rector's updates, he reported that the new bleach storage tank has been installed at the water treatment plant. Also, MMU's yearly free chlorine burn in the system began on September 10, 2018 and will run thru October 15, 2018. At the wastewater treatment plant, we are waiting on feedback from the Missouri Department of Natural Resources (MDNR), from paperwork submitted requesting to discontinue our pretreatment program. Once notified we will then pursue updating the Sewer Use Ordinance to address local limits. The Small Community Engineering Assistance Program grant application was resubmitted to MDNR and we are awaiting approval prior to the work beginning the project regarding storm water affecting the Combined Sewer System.

After approval of accounts payable and setting the next regular meeting for Monday, October 15, 2018 at 4:00 p.m., a motion was made by President Tim Watts, seconded by Board Member J.D. King to adjourn the meeting. The motion carried with four votes for and none against.

President Tim Watts adjourned the meeting at 4:50 p.m.

Respectfully Submitted:

Renita Waldron Board Secretary

Approved:

Tim Watts President