

THE MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS

May 21, 2018

The regular meeting of the Board of Public Works was held on Monday, May 21, 2018 at 4:00 p.m. in the City Council Chambers. Those in attendance were President Tim Watts, Vice President John Neer, Board member Jerry Chezum, Assistant General Manager Scott Lucas, General Manager Stephanie Wilson, and City Administrator Vicky McLeland. Board Member J.D. King arrived shortly after the meeting began. David Ausmus with McClure Engineering was also in attendance.

President Tim Watts called the meeting to order at 4:00 p.m. Vice President John Neer made a motion, seconded by Board Member Jerry Chezum, to approve the minutes from the April 16, 2018 meeting. The motion carried with three votes for and none against.

First item on the agenda was a review of the April 2018 financials. Certificate of Deposit interest earnings were deposited into each fund representing the majority of the net income. All funds are performing according for this time of year where revenues transition from heating to cooling and expenses increase due to items checked out of inventory for infrastructure improvement projects.

Next item on the agenda, Macon Municipal Utilities (MMU) listed for sale three electric distribution trucks where bids were received on two of them. President Tim Watts made a motion, seconded by Vice President John Neer, to accept the bid from the City of Moberly in the amount of \$19,500 for the 2001 Ford 550 and the bid from City of Waynesville in the amount of \$48,500 for the 2010 Dodge D5500. The motion carried with four votes for and none against. The 2004 IH 4300 Digger truck will be relisted for sale in other states.

Next item on the agenda was the approval to submit a Clean Water Small Community Engineering Assistance Grant Application to the Missouri Department of Natural Resources. MMU would like to GPS locate and note the grade level for the storm water inlets that affect the Combined Sewer System. At the City Council meeting, May 15, 2018, it was approved for the City to sign the grant request with MMU. Board Member J.D. King made the motion, seconded by President Tim Watts, to proceed with the application that is an 80% grant and 20% match. The motion carried with four votes for and none against. Also on the agenda, the Board reviewed a draft of a Cash Reserve Statement being developed over the next few months to note allocations for large expenditure infrastructure projects and contingency funds in the event of electric and natural gas commodity fluctuations plus natural disasters.

Under General Manager Stephanie Wilson's updates, she shared information on transitioning employee 457 (b) account information from Lincoln Financial to The Standard, that a kick-off meeting was held with Tantalus and Anixter for the automated meter infrastructure pilot project, and that interviews are taking place for the Customer Service Representative position. Kathy Shaver's retirement date is June 8, 2018 where a reception will be held from 2:00 pm – 4:00 pm in the City Council Chambers. She also noted that a mid-year inventory count took place, reviewed a wastewater back-up claim for 502 N. Rubey, and that legislation regarding prevailing wage is being followed closely. Ms. Wilson also shared that the Rollins Downtown and Bridge Water Main project is currently underway with the main installed and services to be tied over in the coming days. A meeting

with Howe Company, LLC was also held with the goal to have bids for the bridge portion to approve at the June 18, 2018 Board meeting.

Updates from Assistant General Manager Scott Lucas's noted operations at the Macon and Audrain Energy Centers. At the Macon Energy Center, two emergency stripper cleaning shutdowns occurred on May 5th and May 14th, in which we ran in simple cycle. In addition, we shutdown on May 7th to facilitate a State of Missouri inspection on May 9th. At the Laddonia Energy Center, Poet had to replace a failed steam gasket in which we had to run in simple cycle for a period of time. On May 14th a storm tripped the energy center off line when the 69KV tie breaker with AMEREN opened. A required site visit to restart the facility was made.

Electric Distribution began work on the elementary school expansion project with demo of the overhead infrastructure which the crew replaced with underground. New connections were also made to the ball field lights and other facilities associated with the area. Crews also have begun the overhead to underground project between Willow and Maple Lanes. Miscellaneous work included reworking infrastructure in the vicinity of the new Breaktime convenience store, installed temporary service for Holman Construction on Broadway, assisted with inventory and worked a storm related outage at Substation 3.

Under Manager Roger Rector's updates for the water treatment plant, the valves associated with the high service discharge pumps are to be replaced on June 5th and 6th. Ben Roberts Construction has the forms set for the concrete floor on the new garage and McGowan Plumbing is ready to begin the plumbing. At the wastewater treatment plant, Burns & McDonnell are continuing to measure flow into the wastewater system for the headworks design and Trent Stober with HDR Engineering sent information from the meeting with the Missouri Department of Natural Resources staff to the state and regional offices to being the process of deactivating MMU's pretreatment program, updating local limits and reducing metals sampling.

After approval of accounts payable and setting the next regular meeting for Monday, June 18, 2018 at 4:00 p.m., a motion was made by President Tim Watts, seconded by Vice President John Neer, to adjourn the meeting. The motion carried with four votes for and none against.

President Tim Watts adjourned the meeting at 5:10 p.m.

Respectfully Submitted:

Renita Waldron Board Secretary

Approved:

Tim Watts President