

THE MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS

April 16, 2018

The regular meeting of the Board of Public Works was held Monday, April 16, 2018 at 4:00 p.m. in the City Council Chambers. Those in attendance were President Tim Watts, Vice President John Neer, Board Member J.D. King, Assistant General Manager Scott Lucas, Mayor James Talt Holman, City Administrator Vicky McLeland, and General Manager Stephanie Wilson. Shannon Howe with Howe Company, LLC and David Ausmus with Shafer, Kline & Warren, Inc. were also in attendance. Board Member Jerry Chezum was absent.

President Tim Watts called the meeting to order at 4:00 p.m. Vice President John Neer made a motion, seconded by Board Member J.D. King, to approve the minutes from the March 19, 2018 meeting. The motion carried with three votes for and none against.

First item on the agenda was approval of an engineer for the replacement of the 8-inch cast water main that crosses underneath the Burlington Northern Sante Fe Railroad bridge on Rollins Street. Based on a review of qualifications received from four engineers, staff recommended proceeding with Howe Company, LLC for the replacement of the water main due to their experience with bridges, railroads, and water distribution mains. Vice President John Neer made the motion, seconded by Board Member J.D. King, to proceed negotiating an agreement with Howe Company, LLC. The motion carried with three votes for and none against.

Next item on the agenda was a review of the March 2018 financials. General Manager Stephanie Wilson shared seasonal and budgeted expense activity in the electric, water, wastewater, and natural gas funds. Monthly as well as year-to-date information was reviewed.

Ms. Wilson then presented for discussion the Community Assistance Program agreement with the Missouri Department of Conservation at Macon Lake based on recent communication. An updated CAP was signed in February 2015 which notes MDC's oversight of the aquatic life and mentioned projects such as an improved boat ramp, fish cleaning station, restrooms, and a walkway as intended projects. MDC has communicated that it will not be able to complete items noted in CAP's in a timely manner and suggested an alternative for accomplishing the tasks. MMU staff will research options.

Operational updates from General Manager Stephanie Wilson consisted of informing the Board that preliminary feedback from Williams Keeper, Inc. indicates that the 2017 financial audit went well the week of April 9th with no adjusting journal entries needed for MMU. She also shared that a kick-off meeting for the automated meter infrastructure platform for reading meters will occur in the next week or so, legislative action occurring relating to prevailing wage, and other general updates.

Updates from Assistant General Manager Scott Lucas's noted operations at the Macon and Audrain Energy Centers. In addition to addressing operational issues at the units, the Special Services group

completed several native grass burns, hauled and spread rock at several sites at the Macon Lake and assisted Future Environmental pumping out oil associated with the retirement of the Worthington generator.

Electric Distribution completed all migrating of customer privacy lighting as well as street and highway lighting from high-pressure sodium to LED. Temporary services for both the Breaktime and South Casey's projects are complete. The crew began converting a single-phase line on Jefferson Street from horizontal to vertical prior to starting the project to aid construction at the Macon R-1 elementary school. Work is also expected to be complete on a three-phase project to aid Sydentricker's expansion. New services were also run to the Hudson Township building and for an ice machine at the MFA Petroleum station.

Underground Facilities have installed a new water service tap and placed a meter for the Shivers Shaved Ice business on the north end of town plus replaced four lead water service lines on Rollins. Regarding wastewater collection, a main was jetted on North Rubey and a new manhole was placed to ease future access. Employees have also completed the quarterly high-pressure natural gas line cathodic protection checks.

Under Manager Roger Rector's updates, at the water treatment plant a resolution was presented to correct the valves used for the high service discharge pump project. The Board accepted the proposal from Benton & Associates to insert a spacer/spool for the butterfly valve and remove the old valves. For the wastewater treatment plant, it was mentioned that dry and wet weather flow monitoring is in place in the wastewater collection system to for an analysis of wastewater delivered to the wastewater treatment plant. Also, various maintenance activities took place due to a lack of grit removal at the headworks.

After approval of accounts payable and setting the next regular meeting for Monday, May 21, 2018 at 4:00 p.m., a motion was made by President Tim Watts, seconded by Vice President John Neer, to adjourn the meeting. The motion carried with three votes for and none against.

President Tim Watts adjourned the meeting at 5:15 p.m.

Respectfully Submitted:

Renita Waldron Board Secretary

Approved:

Tim Watts President